

Society for Technology and Action for Rural Advancement
Limited Tender Enquiry

For

**Supply of Ancillary Equipments for Material Recovery Facility
for Plastic Waste Management at Agra**

For

Nirmal Agra Project

Society for Technology and Action for Rural Advancement

B-32, TARA Crescent, Qutub Institutional Area, New Delhi-110016

Phone: +91 11 26544100, 26544200 Fax: +91 11-26851158

Website: www.tara.in ; E-mail: nirmalagra@tara.in

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**LIMITED TENDER ENQUIRY FOR INVITING BIDS FOR SUPPLY OF ANCILLARY
EQUIPMENTS FOR MATERIAL RECOVERY FACILITY FOR PLASTIC WASTE
MANAGEMENT AT AGRA**

Society for Technology and Action for Rural Advancement (TARA), B-32, Tara Crescent, Qutub Institutional Area, New Delhi-110016, invites Bids for Supply of various Ancillary Equipments for Material recovery facility of Agra Nagar Nigam in Agra, under Single Bid system, as per the detailed specifications mentioned in this Limited Tender document.

Tender documents can also be downloaded from the TARA website: www.tara.in; from Dt.18th Sep.'2023.

The last date for Bid submission is Dt.28th Sep.'2023, 18.00 hr.

Tender Committee of Society for Technology and Action for Rural Advancement reserves the right to accept or reject any or all the Bids without assigning any reasons.

In case of any query/clarifications, pl. writes to: nirmalagra@tara.in by Dt.26th Sep.'2023, 18.00 hr.

**Head Administration,
Society for Technology and Action for Rural Advancement.**

CRITICAL DATES OF LIMITED TENDER ENQUIRY

S. No.	Particulars	Date	Time
1.	Date of Issue of Tender Enquiry thru E-mail	18-09-23	12.00 hrs.
2.	Last date for seeking Clarifications	26-09-23	18.00 hrs.
3.	Bid submission End date & time	28-09-23	18.00 hrs.
4.	Bid opening Date & time	29-09-23	12.00 hrs.

Head Administration,
Society for Technology and Action for Rural Advancement.

GENERAL INSTRUCTIONS FOR SUBMITTING BIDS:

1. Bids shall be submitted in the **Letter Head of the Company**.
2. The Bids can be submitted thru **courier, by hand or thru e-mail @ nirmalagra@tara.in**
3. The **original hard copies of the Bids in a sealed envelope** must be **couriered/hand delivered before or by the last day of the Bid closing date**, at the correspondence address mentioned below:

Ms. Aakriti Uttam, Senior Manager
Society for Technology and Action for Rural Advancement (TARA)
B-32 TARA Crescent Qutub Institutional Area,
New Delhi 110016.

4. The prices/rates quoted should be indicated in words as well as in figures.
5. Pl. use the **Formats** provided in this limited tender document for submitting your Bids.
6. Each page of the Bid document must have Signatures of Authorized Signatory of Tendering Firm with Company Seal.
7. Tenderers are requested to quote their prices according to the mentioned technical specifications & quantity, inclusive of all type of taxes, installation & commissioning etc. on a firm & fixed basis only.
8. Bids of the firms received with **prices quoted on variable basis shall be rejected straightaway**.
9. **Late/delayed tenders** due to any reason whatsoever will not be accepted under any circumstances.
10. The **Bids would be rejected** in case all the equipments are not considered for supply.
11. Provide your bank details in the attached format – **ANNEXURE-II**.
12. The tender and all the correspondences and supporting documents shall be in English language only.
13. The total lump sum amount quoted as per the Price Bid will be considered for finalizing the Lowest (L1) bidder on the offer being found techno commercially acceptable.
14. The contract will be awarded to the successful bidders whose tender is determined to be lowest and determined to be qualified to satisfactorily perform the contract. However, the employer does not bind himself to accept the lowest or any other tender and **has the right to reject any tender without assigning any reasons**. No representation whatsoever will be entertained on this account.

SCOPE OF WORK:

We are assisting Agra Nagar Nigam in setting up Decentralized model-based Material Recovery Facility by supplying the various equipments such as Hydraulic Bailing machines, Shredder machines, C-Shape sorting conveyor belts, Fatka Machines and various Ancillary Equipments etc. for the said material recovery facility.

For this we are looking for reputed Suppliers, who will supply & deliver the required Ancillary equipment/s as per the specifications mentioned in this tender document. The Equipments need to be delivered to Agra Nagar Nigam at the stipulated address.

RESPONSIBILITY OF THE SUPPLIER:

- To supply **all the Equipments** as per the Technical Specifications - **ANNEXURE-I** and Requirement mentioned in this tender documents. The **Bids would be rejected** in case all the equipments are not considered for supply.
- Supplier to provide the **Test reports, operation manuals etc. of the OEM's** along with the supply.

Technical Qualification Criteria & Information

1.	Name & Address of the Bidder Co. with Tele No., Fax No., and Email	
2.	Date of Establishment of the Bidder with related documents – enclose copy of Co. registration certificate.	
3.	Name & Tele No./ Mobile No. of Contact Person	
4.	Tendering firm must be A manufacturer /Supplier of Machinery for Municipal Wastes for Material Recovery Facility.	
5.	At least three years' experience in supply of such machinery/equipment - Pl. provide copy of P. O's for past supplies.	
6.	PAN No. of the Bidder – please provide signed copy.	
7.	GST No. of the Bidder – please provide signed copy.	
8.	Financial capability – The bidder should have minimum turnover during last three years on an average of Rs. 200 lakhs with its Related document.	
9.	Signed copy of technical specification sheet – ANNEXURE – I	

Signatures of the bidder :

Co. Seal :

Name of Contact person :

Address :

Mobile No. :

Price Bid

Limited Tender Enquiry for **Supply of various Ancillary Equipments for Material Recovery Facility at Agra Nagar Nigam in Agra:**

S. No.	Description	Qty.	Unit	Unit Rate (₹)	Total Amount (₹)
1.	Supply of various Ancillary Equipments for Material Recovery Facility at Agra Nagar Nigam in Agra as per the attached Technical Specifications – ANNEXURE-I:				
i).	Weighing Scale, Leotronics/Mettler make	05	No.		
ii).	Fire Extinguisher, Ceasefire make	06	No.		
iii).	Water Purifier, Aquagaurd/Pureit	03	No.		
iv).	CCTV Surveillance system	04	Set		
v).	PPE Kits including helmet, boots, and gloves	01	Set		
				Sub Total:	
				GST @ %	
				Total Amount:	
Amount in words: Rupees					

Signatures of the bidder :

Co. Seal :

Name of Contact person :

Address :

Mobile No. :

ANNEXURE - I

Price Break-Up Sheet – Ancillary Equipments

S. No.	DESCRIPTION	UNIT	QTY.	RATE (₹)	AMOUNT (₹)															
1.	Weighing Scale – 500 Kg. <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">i).</td> <td>Capacity</td> <td>500 Kg</td> </tr> <tr> <td style="text-align: center;">ii).</td> <td>Type</td> <td>Platform type</td> </tr> <tr> <td style="text-align: center;">iii).</td> <td>Make</td> <td>Leotronics/Mettler Toledo</td> </tr> <tr> <td style="text-align: center;">iv).</td> <td>Platform Size</td> <td>600 mm x 600 mm (± 50 mm)</td> </tr> <tr> <td style="text-align: center;">v).</td> <td>Display</td> <td>6-digit Digital display.</td> </tr> </table>	i).	Capacity	500 Kg	ii).	Type	Platform type	iii).	Make	Leotronics/Mettler Toledo	iv).	Platform Size	600 mm x 600 mm (± 50 mm)	v).	Display	6-digit Digital display.	No.	05		
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v).	Display	6-digit Digital display.																		
2.	Fire Extinguisher , ISI marked including erecting bracket etc. complete, ABC type 5 kg, "Cease Fire" make or equivalent.	No.	06																	
3.	Water Purifier: Supply of suitable water purification/RO system of any reputed make like Kent/Pureit etc., with 8–10-liter storage.	No.	03																	
4.	Supply of CCTV system as per following detail;(Each Set consists of):																			
i).	1/3" CCD colour dome camera minimum illumination 0.5 lx. Resolution 480 TV lines. Power supply: 12 VDC. Operation Temp: 10 Deg to 55 Deg C. Horizontal adjustment angles: 0 Deg to 360 Deg. Vertical adjustment angles: 0 Deg to 65 Deg.	No.	08																	
ii).	25mm Dia. FRLS Heavy Duty PVC Conduit	RM	100																	
iii).	PVC Insulated screen RG 6 cable for video signal	RM	100																	
iv).	UTP unshielded twisted pair 2 core unarmoured cable	RM	50																	
v).	2 core 1.5 sq.mm PVC insulated Cu Armoured cable (FRLS)	RM	25																	
vi).	16 Channel Real time digital video recorder having facilities of each camera recording at 25 fps and having a HDD capacity of 2.4 TB GB and suitable to record in motion detection mode to support TCP/ IP Network connection complete as required at site of work.	No.	01																	
vii).	Installation, 17" Flat Screen LED - 400 TVL Colour CCTV monitor.	No.	01																	

S. No.	DESCRIPTION	UNIT	QTY.	RATE (₹)	AMOUNT (₹)
5.	PPE Kits including helmet, boots, and gloves:				
i).	PPE Kit – Dupont Tyvek large 400 PPE Kit	No.	125		
ii).	Gloves - ETS Hand Pro, Free Size, Nylon, Cut Resistant Hand Gloves, Black color.	Pair	125		
iii).	Helmet - MI-Safe, Purple, Safety Ratchet Helmet	No.	125		
iv).	Boots – Fortune, Robot High Ankle, Anti-Static, Black PVC Gumboot, Size 9	Pair	125		

Signatures of the bidder :

Co. Seal :

Name of Contact person :

Address :

Mobile No. :

ANNEXURE - II

Technical Specifications & BOQ – Ancillary Equipments

S. No.	DESCRIPTION	UNIT	QTY.															
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iii).	Helmet - MI-Safe, Purple, Safety Ratchet Helmet	No.	125
iv).	Boots – Fortune, Robot High Ankle, Anti-Static, Black PVC Gumboot, Size 9	Pair	125

Signatures of the bidder :

Co. Seal :

Name of Contact person :

Address :

Mobile No. :

ANNEXURE - III

BANK DETAILS OF THE SUPPLIER

1. Name of the Bank of the Bidder:

2. Branch Name and Address :

3. Bank A/c No. & Type :

4. Bank IFSC Code:

Signatures of the bidder :

Co. Seal :

Name of Contact person :

Address :

Mobile No. :

ANNEXURE - IV

GENERAL TERMS AND CONDITIONS

1. **Purchaser:** Society for Technology and Action for Rural Advancement,
B-32, Tara Crescent, Qutub Institutional Area,
New Delhi – 110016.
GST: 07AAAAS0277Q1Z2
2. **Consignee:** Agra Nagar Nigam,
Mahatma Gandhi Road, Near Sursadan Crossing,
Wazirpura, Nehru Nagar, Civil Lines, Agra,
Uttar Pradesh- 282002.
3. **Rates:**
 - a. Prices quoted should be firm & fixed in Indian rupees (INR) on **Ex-works basis**, inclusive of taxes, transit insurance etc.
 - b. Request for enhancement of rates shall not be considered under any circumstances.
 - c. The tendered rates shall remain valid and applicable during the whole execution period and the supplier shall not be entitled to any price variation or escalation **except for statutory changes**.
4. **Price Basis:** Ex-works basis.
5. **Freight:** Extra at actuals. The supplier would have to provide the original LR/GR as supporting document for claiming the freight charges.
6. **Insurance:** In supplier's scope. Safe delivery of all equipment at installation site is the primary responsibility of the supplier. For this, if required the insurance would have to be arranged by the supplier at his own cost.
7. **Validity of Bids:** The quoted rates must be valid for a minimum period of **90 days** from the last date of Bid submission.
8. **Bid Submission Method:** The bids can be sent to the e-mail id: nirmalagra@tara.in, in a single folder containing all the documents & annexures, as required, in one go. No multiple emails in this regard would be entertained. The **original hard copies of the Bids in a sealed envelope** must be **couriered/hand delivered before or by the last day of the Bid closing date**, at the correspondence address mentioned below.
9. **Correspondence Address:** All the Bids should be delivered in the name of **Ms. Aakriti Uttam, Senior Manager**, Society for Technology and Action for Rural Advancement (TARA) to the address: B-32 TARA Crescent Qutub Institutional Area, New Delhi 110016.

10. Last date of Bid Submission: The last date of Bid submission is **28th Sep.'2023**.

11. Warranty:

- The Supplier will have to provide **One year's warranty/guarantee** for the supplied equipment, from the date of Commissioning **or 18 months from the date of supply**, whichever may occur earlier.
- Supplier must give the comprehensive warranty in writing that everything to be supplied by them hereunder shall be free from all defects and faults arising from design, material, workmanship, and material shall be in full conformity with the specifications.

12. Defect Liability Clause:

- a. In case of any loss, breakage / damage and manufacturing defects are detected in the supplied material; it shall be replaced / repaired by the manufacturer/supplier free of cost and without any charges whatsoever.
- b. The supplier will remain responsible for any defect arising out of defective or improper materials or workmanship during period of **warranty** and they shall be bound to make good the same at their own cost.
- c. The maximum downtime during warranty period should not be more than a week from the time the complaint is lodged.

13. Delivery: Timely delivery of the equipment is the essence of this tender. The delivery period for the tendered equipment will be **4-6 weeks** from the date of issue of the purchase order.

14. Training: The supplier to provide training to 2-3 personnel of the user in Control, Operation and Maintenance of the supplied equipment if required by the consignee. There would be no extra charges for this.

15. Payment Terms:

- a. **Advance Payment: 45%** of the total payment as advance along with the purchase order.
- b. **First Interim Payment: 45%** of the purchase order value after readiness of the material for despatch duly inspected and cleared for despatched by the purchaser.
- c. **Final Payment: The remaining 10% payment** will be made after the successful delivery & installation of the machines at Agra Nagar Nigam's site and submission of the proof of delivery/installation along with the original set of documents as mentioned at clause no.21 below.
- d. All payments shall be made by **NEFT/RTGS/DBT** only. Hence supplier should provide bank account detail in the attached format – **ANNEXURE-II**.

16. Penalty for Delayed Delivery: Timely delivery of the equipment is the prime essence of this tender. Hence utmost care needs to be taken by the supplier to ascertain the delivery of various equipments as per the delivery schedule mentioned at S.No.13 above. In case of any delay in delivery of the equipments, a financial penalty deduction would be levied as mentioned below:

- a. Penalty deduction @ **0.5% per week of delay** will be imposed on the firm in case of late supply. Fraction of a week would be considered as a week for the sake of calculation of delays in delivery.
- b. The maximum deduction of penalty shall be @ **5% of the total order value**.

17. Pre-Dispatch Inspection:

- a. Pre-dispatch inspection would be carried out prior to final delivery of the Equipments. Supplier to inform **at least 1 week in advance** for the same.
- b. **Supplier to submit "QAP" within a weeks' time** on receipt of the purchase order.
- c. In case pre-dispatch inspection is not carried out; TARA shall have a reasonable time after delivery of the goods to inspect and to reject and refuse acceptance of goods not conforming to this Purchase.
- d. Payment for goods pursuant to this Purchase shall not be deemed an acceptance of the goods.
- e. Inspection prior to delivery/shipment does not relieve the Supplier from any of its contractual obligations.

18. Late/Delayed Tenders: Bids received after closing date and time prescribed in this Enquiry shall not be accepted under any circumstances.

19. Prescribed Forms: Tenders of firms received in the format prescribed in this tender document shall only be considered. **Offers not received in the prescribed format shall be ignored** and no correspondence in this regard will be entertained. Telegraphic/Telex/Fax/Quotations will not be accepted and ignored straightaway.

20. Non-Transferability: This tender is non-transferable.

21. Documentation: After delivery/dispatch of the equipments; the following **original documents**, must be sent to the address as mentioned above at S.No.9 :

- Original copy of Invoice
- Dispatch/Packing Slip
- Original copy of LR/GR
- Warranty/Guaranty certificate
- Manufacturer's Test Reports for the equipment
- OEM's test report for the major bought out items etc.

22. Force Majeure: for the purpose of this tender, "Force Majeure" means an event which is beyond the reasonable control of a party, and which makes a party's performance of its obligations hereunder impossible in the circumstances and includes but is not limited to war, riots, civil disorder, earthquake, fire, explosions, storm, flood or other adverse weather conditions, strikes, lockouts or other industrial action(except where such strikes, lockouts or other industrial action are within the power of the party invoking force majeure to prevent), confiscation or any other action by the government agencies.

23. Intellectual Property Infringement: The Supplier warrants that the use or supply by TARA of the goods sold under this Purchase Order does not infringe any patent, design, tradename, or trademark. In addition, the Supplier shall, pursuant to this warranty, indemnify, defend, and hold TARA harmless from any actions or claims brought against TARA pertaining to the alleged infringement of a patent, design, tradename, or trademark arising in connection with the goods sold under this Purchase Order.

24. Settlement of Disputes:

- a. The Parties shall use their best efforts to settle amicably any dispute, controversy or claim arising out of, or relating to this Purchase/Work Order or the breach, termination, or invalidity thereof. Where the Parties wish to seek such an amicable settlement through conciliation, the conciliation shall take place as may be agreed between the Parties.
- b. Unless, any such dispute, controversy or claim between the Parties arising out of or relating to this Purchase Order or the breach, termination or invalidity thereof is settled amicably under the preceding paragraph of this Section within sixty (60) days after receipt by one Party of the other Party's request for such amicable settlement, such dispute, controversy, or claim shall be referred by either Party to the exclusive jurisdiction of the competent courts in Delhi.

25. Tender committee of Society for Technology and Action for Rural Advancement reserves the right to reject any tender/all tenders in full or part thereof without assigning any reasons.
